



Inside Newington Station

The Monthly Newsletter of the Newington Community Association
August 2007

PRESIDENT'S CORNER

By Woodrow Dick

Brace yourself - we have a lot of things to cover this month!

UNFAIR. Do you think it is unfair that three of our seven Board members are from one street? How would you like four from one street? If that prospect worries you, maybe you should be worrying about four Board openings - with only one declared candidate - and so little time left before our Annual Meeting on August 9. Unless I get some names and phone numbers of possible candidates, I will have no choice but to twist the arms of my neighbors *yet again*. If that happens, there will be *four* - not three - Board members from one street. If you agree that the community would be better served by Board members more evenly distributed, e-mail me a name, a phone number, and a brief description of someone who will make a good Board member. Once I receive that e-mail at manager@newingtoncommunity.org, I will twist *their* arm instead of my neighbors! Your community will thank you - and so will my neighbors!

PARKING. The Fairfax County Board of Supervisors has approved the Board's request to create a community parking district on the Northumberland Road side of the community. County representatives say the signs will go up in two months. The Delong Drive hearing will be held in September with signs going up two months later if approved. This has been a long time coming but it was worth the wait.

LIGHTS. Dominion Power has solemnly promised to service the five remaining streets in our community before our Annual Meeting on August 9. If they keep their word, residents of Durer, Dampier, Eucalyptus, and Red Ash will join our other streets in noticing that nightwatch lights are significantly brighter - and the street safer as a result. Like the community parking district, this has been a long time coming but it will be worth the wait.

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NCA BOARD OF DIRECTORS' MEETINGS

Wednesday, August 1, 2007

Thursday, August 9, 2007*

*Annual Meeting ~ Pohick Church

Wednesday, September 5, 2007

NEWINGTON STATION DIRECTORY

<http://www.newingtoncommunity.org>

NCA COMMUNITY OFFICE

703-455-3606

Summer Hours:

Monday/Wednesday/Friday 10 a.m. to 3 p.m.

Tuesday/Thursday 9 a.m. to 1 p.m.

Community Managers:

Lori Randall, Rosemary Gil

Email: manager@newingtoncommunity.org

BOARD OF DIRECTORS

(please do not call after 9:00 p.m.)

President - Woodrow Dick (Aug '07) 703-455-6277
V. President - Elisabeth Carroll (Aug 07')
Treasurer - John Nagel (Aug '07)
Secretary - Al Roy (Aug '07) 703-455-0145
Member - John Nolan (Aug '09) 703-569-0531
Member - Chip Catherine (Aug '09)
Member - Armand Boyd (Aug '09)

ARCHITECTURAL COMMITTEE

Board Liaison—Elisabeth Carroll
Alternate—John Nolan

NEIGHBORHOOD WATCH COMMITTEE

Liaison—Woodrow Dick

NEWSLETTER COMMITTEE

Liaison—Woodrow Dick

PLANNING & DEVELOPMENT COMMITTEE

Chair—Lou Tobat 703-455-0169
Liaison—John Nolan

RECREATION COMMITTEE

Chair—Lori Randall
Liaison—Elisabeth Carroll

MAINTENANCE TEAM

Al Roy (lawns, trees, paths and tot lots)
John Nagel (streets, curbs, fences, and road signs)
Chip Catherine (pool)

USEFUL TELEPHONE NUMBERS

Emergency 911
Non-Emergency (Police & Fire) 703-691-2131
American Disposal Services 703-368-0500
Animal Control/Shelter 703-830-1110
Cox Cable 703-378-8422
Domestic Violence Hotline 800-838-8238
Dominion Towing 703-730-1177
Dominion Virginia Power 1-888-667-3000
Fairfax Connector 703-339-7200

www.fairfaxconnector.com

Fairfax County www.fairfaxcounty.gov
Fairfax County Housing Authority
Van Saunders 703-704-6758
Fairfax County Storm Water
Management (not State streets) 703-934-2800
Fairfax Water 703-698-5600
Key Middle School 703-313-3900
Kim, Conway & Associates 703-360-0904
Lee High School 703-924-8300
Lorton Fire and Rescue 703-339-5141
Lorton Landfill 703-690-1703
Poison Control 703-625-3333
Pool (emergencies only) 703-455-9873
Saratoga Elementary School 703-440-2600
Streetlights 1-888-667-3000
Supervisor Gerald Hyland 703-780-7518
Virginia Highway Department
(Snow—State Roads Only) 703-339-5556
Virginia Railway Express 1-800-RIDE VRE
Voter Information 703-222-0776
West Springfield District Police 703-644-7377
Zoning Office (Barking Dog Complaints)
Mon.-Fri., 8am—4:30 pm 703-324-1300

**September Newsletter Deadline:
August 15, 2007**

Newsletter Distributors

Coordinator—Cheryl Austin

Kathy Anderson	Monica Ferris	Liz Pelletier
Amanda Baird	Peggy Fields	Lori Randall
Ev Byrd	Pam Gross	Roche Family
Karen Chauvin	Arthur Kanakis	Mike Smith
Gladys Diaz	William & Mary Loy	Spinelli Family
Robbie Douthwaite	Heather Neimeyer	Regina Watson

VIOLATIONS. The Newington Board of Directors recently adopted a new policy for handling violations of rules, covenants, policies, etc. If you get a "friendly reminder" warning letter about a violation, *pay attention to the deadline date*. If the violation is not remedied by the deadline, you will almost certainly be notified that a hearing to levy a special assessment has been scheduled. By the time this second letter arrives, the Board will have seen photographs of the violation and will know that you failed to act during the warning period. Under those conditions, a responsible Board will have little choice but levy a special assessment. For the sake of your wallet if not for the sake of your community, please heed the warning. (If you want to read the new policy, you can find it online at www.newingtoncommunity.org)

TOGETHER. Speaking of violations, we all know that a poorly-maintained home on either side of our own can decrease the value of our home - but what about poorly-maintained homes blocks away? Maybe you don't worry too much about the houses two or three blocks away. After all, you never see those houses so what difference does it make? For the answer, ask a real estate agent. As a real estate agent recently told me, the selling price of each home in this community depends heavily upon the selling price of the other homes in our community - even if those homes are blocks away. If a house anywhere in our community sells below market, perhaps because a neighbor's house looks trashy, everyone's home value sinks right along with it. We are all in this *together*, for better or for worse. Let's make it better.

DUES. My term ends August 9th so I will not be there to vote on the next budget. If I were, I would vote for a large dues increase. Why? Large expenses are looming in Newington's future. As with individuals, an Association has a choice. We can bite the bullet or we can let our assets depreciate into ruin. Letting things slide might be an option for an aging community with no real prospects but in our case the opposite is true. We are aging, sure, but we are in a part of the county that has seen a mountain of new investment with more on the way. In addition, we have amenities in this community that are not to be found anywhere in the newer communities

abundance of open space, and by comparison, a wealth of parking. Another factor in our favor is that we are one of the favored few communities that border the Cross-County Trail - a treasure that can only continue to grow in value as the County becomes more densely populated. All of these factors are working to bring more young families into our community. With those young families comes new life and a bright future. In short, our community has a lot going for it. We should be investing in our future, not letting it depreciate. For these reasons and more, I would vote for a substantial dues increase to pay our bills as we go. I hope your future Board will agree - and that you will support them.

CORNERED. We in Newington would never claim to be the perfect community. Unlike so many others, however, we have always *been* a community. Those of you who have lived here very long know exactly what I mean. Even if you can't explain it, you know Newington has "something", whatever it is, that makes all the difference between people who share a community and people who share a name on the map. If you understand what I am talking about, your community needs *you* to step up *now* and do your part. Not someone else and not later; you and now. Until next month - and your next President!

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EQUAL HOUSING OPPORTUNITY *Resident of Newington Station for over 25 Years REALTOR

NCA BOARD OF DIRECTORS' PROPOSED MEETING MINUTES

July 5, 2007

NCA Meeting Room — Pool House

Meeting started at 7:00 pm. President Woodrow Dick presided. Board members in attendance included Vice President Liz Carroll, Treasurer John Nagel, and Director Chip Catherine. Secretary Al Roy, Director John Nolan, and Director Armand Boyd were not in attendance.

COMMUNITY FORUM

A resident in the community, who has recently put his home up for sale, had some concerns that he wanted the Board to be aware of. First, he was dissatisfied with the procedure for notifying homeowners of architectural violations. He didn't receive notice of a violation on his home until he recently requested a disclosure package. Second, he showed pictures of the work he did to alleviate his violations. He has seeded the front yard and rerouted the sump pump drain to the end of his property. To completely rectify the problems he thinks the Board will need to fix some of the grading issues on common grounds. Finally, he showed the Board pictures of areas of bare ground in our community. He feels NCA should be held to the same standards they enforce and some of these bare ground areas should be fixed. The resident has asked for a letter to be sent to the Accountant stating the violations have been corrected and any reference to these violations be removed from the disclosure package. President Dick asked the Community Manager to make sure the letter is sent.

A resident wanted to appeal to the board that he does not have a tent in his parking space but a motorcycle cover. He stated that he has a very expensive motorcycle that needs to be covered and other motorcycle covers cause mildew. His neighbor has given him permission to use his spot. He stated that he had a conversation with President Dick in the past in which President Dick said he would like to get all motorcycles and jet skis out of the neighborhood. The resident believes this is why he is being asked to get rid of the cover. President Dick asked the Board if they thought he was behind this. The CM informed the Board that a resident in the community, other than a board member, brought the tent to the community office's attention.

The CM then followed up on the complaint. President Dick told the resident that the Board will discuss this issue later and get back to him.

A resident stated that he doesn't know who to contact when he has concerns. President Dick gave him the phone number of the community office. The CM mentioned that some people call but don't leave phone numbers for her to call them back. The resident has noticed some problems on the property. Many of the sign posts on Moline are rotting and bent. Kids play in the street and in the parking areas and he is concerned that they are going to damage cars or get hurt. President Dick let him know that there have been other complaints about the children on Moline and at least one address has been contacted about the issues. The resident would like to know who to contact for putting vehicles in the NCA parking lot. He was told to contact the community office.

APPROVAL OF MINUTES

Director Catherine made a motion to accept minutes of the June 12, 2007, Board of Directors meeting. Vice President Carroll seconded the motion. Vote: 4 (yes) – 0 (no).

PRESIDENT'S COMMENTS

President Dick said he didn't have anything planned but that he very much appreciated the resident who came to the meeting regarding their architectural violation. He appreciated how nice they were and how pleasantly they handled their concern with the violation and the effort to fix the problem.

GENERAL

A resident stopped into the meeting to inform the Board that there are about 20 guys using the ball field since he knew this was a concern of the Board. He was thanked and his information was appreciated.

Policy on Assessment of Charges – President Dick stated the Board has reviewed the revised Policy on Assessment of Charges making a change so that Class A infractions are given one warning per section of code that is violated instead of one warning for all Class A infractions. A resident asked what this was about and it was explained that the policy has been updated after much previous discussion and the Board was not ready for a final vote. Director Catherine made a motion to accept the Revised Policy on Assessment of Charges. Vice President Carroll seconded the motion. Vote: 4 (yes) – 0 (no).

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COMMON GROUNDS

Common Grounds Improvements – Secretary Roy was not in attendance but had prepared a list of the improvements recommended by our grounds contractor for a total of \$10,000 and then his recommendations from that list. The difference was Secretary Roy recommended not to do the \$5,000 work on the Brandeis embankment and instead replace a second mailbox landing and do a second island improvement with groundcover. President Dick mentioned that fixing holes on Marconi was technically a repair and a reserve item bringing the total improvements to \$6,300. Secretary Roy's recommendation is closer to the \$7,500 budget line for this work. Vice President Carroll made a motion to accept Secretary Roy's recommendations and Director Catherine seconded the motion. Vote: 4 (yes) – 0 (no).

Motorhome in RV lot – President Dick stated that this item would be discussed at the end of the meeting.

Pool – The CM stated that there are still problems at the pool with regards to trespassing. On the morning of July 4th, the guards came to the pool and the lock box was open and the front doors were open. President Dick asked the CM to contact the pool contractor to set up a meeting for discussing the key usage. He wants to discuss a system for keeping locks separate but we would need to talk to the contractor to find out who needs access. President Dick stated that the pool contractor has been responsive to concerns and they have trained at least two resident teenagers. The CM stated that a new pool Manager started this week and that hopefully there will be more consistency with rules enforcement. The CM thanked Director Catherine for his work on the pool picnic tables. Half of them have been done so far.

Gate/Fence Addition – President Dick explained that since the 2nd story of the pool house was built, the original gate was moved to go around the steps to the office. To prevent youngsters from accessing those steps there have been discussions about realigning the fence. Putting the fence back to its original location was considered but that would involve going through two gates to get to the pool. A second option was considered of adding a gate and fence in front of the steps that would only be opened when the office was open. The CM had gotten a quote to put in this gate and fence plus some

pool fence repairs of \$1850. Director Catherine mentioned how this could have a second benefit by addressing the concerns of security in the office. A buzzer could be added to the gate. President Dick stated that now that we know what youngsters are doing, it is NCA's responsibility to put a plan in place to deter further dangerous activities. Director Catherine made a motion to accept Alaska Fence's proposal for fence and gate work. Vice President Carroll seconded the motion. Vote: 3 (yes) – 1 (no).

FINANCE

President Dick spoke to the Board about the fact that NCA paid to have a reserve study performed last year. The reserve analyst used information from our previous street engineers who information is now questionable. His question to the Board is should NCA get another reserve study done. The previous street consultant estimated the cost to fix Moline Place at \$150,000. The current consultant has given the Board an estimate of \$190,000 to \$290,000. The current reserve study indicates that assessments should be increased as much as \$30 per quarter to cover the costs of future reserve expenses. Assessments were not increased last year as recommended in the reserve study and this will need to be addressed in this year's budget discussions. It was mentioned that a reserve study is required every five years but it is recommended every three to five. The CM mentioned that NCA could consult with the engineer to put together a maintenance plan for sidewalks and curbs, asphalt paths, etc and those estimates could be used to supplement the reserve plan. Most Board members agreed that NCA should wait and not do another reserve study at this time.

Director Catherine made a motion at 7:58 pm to adjourn to Executive session to discuss a probable cause vote for trash and trash cans in front of Lot 471, an appeal of a covenant violation of a tent in the parking lot and an appeal of the RV lot policy because of the size of the RV that does not fit entirely into a RV parking space. Vice President Carroll seconded the motion. Vote 4: (yes) 0 (no).

OPEN SESSION, 8:35 pm

Director Catherine made a motion that probable cause exists for Lot 471 to go to hearing. Vice President Carroll seconded the motion. Vote: 4 (yes) – 0 (no).

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NCA Annual Meeting
Thursday, August 9, 2007
at
Pohick Church
9301 Richmond Highway
Lorton, Virginia 22079
8:00 pm
(Regular meeting starts at 7:30)

The annual meeting will include elections for four positions on the Board of Directors.

Al Roy, currently the Board of Directors' Secretary, will be running for re-election.

Two nominations have been received to date as follows:

1) **Kimberly Nagel, Durer Court**

Background: Two year resident. Holds a Master's Degree in Public Policy. Homeland Security Consultant.

"I have seen previous Boards make significant efforts to improve our community. I would like to continue this work particularly in the area of architectural standards."

2) **John Morton, Marconi Court**

Background: Long time resident. Extensive Board experience including past President and Vice President. Now retired.

"I would like to again make a contribution to the community."

Nominations will continue to be accepted at the community office or by any Board member. Nominations may also be made from the floor at the annual meeting.



Now Enrolling for Fall 2007
ST. CHRISTOPHER'S PRESCHOOL
"A Loving Place to Learn"
Morning Preschool (9:30 - 12:30)
September to May - 2 to 5 days a week
Ages: 2½ to 5

6320 Hanover Ave. Springfield, VA 22150
(703) 451-1845 www.saintchristophers.net

Notices

Computer with monitor, keyboard and mouse.
\$50. About four years old. Barely used. Please call
703-569-0531.

LOST KEYS. Keys found on Delong Drive (in court area), plus the keys on Moline Place have not been claimed either. Call the NCA office 703-455-3606 to claim.



**Pam Boe, CRS
703-503-1888**

Pam Boe's Newington Station Update

Available for Sale:

Eight 3-level townhomes with list prices ranging from \$345,000 to \$409,900

One 2-level townhome listed at \$325,000

One single family home listed at \$539,500

Under Contract:

One 2-level townhome listed at \$289,900

For Rent:

Three 3-level townhomes with rents of \$1,350, \$1,450, and 1,595/month



Call Pam Boe 703-503-1888
pam.boe@longandfoster.com

Just Listed

7712 Brandeis Way

Lovely 3-level townhome with 3 bedrooms, fresh paint and brand new carpet throughout. Beautiful landscaped and fenced patio/yard. \$349,900

Coming Soon!

Three level Newington Station townhome with 3 bedrooms, 2 full and 2 half baths, fireplace and walkout basement. Backs to trees and stream. \$369,900

IMPORTANT NOTICE

Our financial management company previously known as Kim, Conway and Associates is now **Summit Management, effective July 1st**. There are no other changes. For questions, please contact Brenda Conway at 703-360-0904 or email Brenda_Conway@verizon.net.

Public Hearing for Newington II Petition Update

On July 9, 2007, the Fairfax County Board of Supervisors had a public hearing on the amendment to establish Newington II as a Community Parking District. The Newington II petition included Northumberland Road from the power lines to Rolling Rd, Godolphin Drive, Cushing Court and Finlay Court. The Board voted unanimously approving the CPD. Signs informing the public of the CPD should be posted by the end of September.

**SUPPORT THE PETITION – Newington I
Fairfax County Community Parking Hearing
Monday, September 10, 2007
4:30 pm**

The hearing to designate Delong Drive and Lodge Court as a Community Parking District by Fairfax County is scheduled for Monday, September 10, 2007 at 4:30 pm. AGAIN, your support is needed!!!! To support the petition, please contact the Fairfax County Board of Supervisors (email: clerktotheBOS@fairfaxcounty.gov) or NCA Manager(manager@newingtoncommunity.org or 703-455-3606). For more information visit http://www.fairfaxcounty.gov/bosclerk/speaker_bos.htm.

Treasurer Nagel made a motion that the Bike Barn in the parking space of 7763 Brandeis is a violation of NCA Declaration of Covenants, Conditions and Restrictions, Article VIII, Section 17. Director Catherine seconded the motion. Vote: 4 (yes) – 0 (no).

Director Catherine made a motion to not waive the RV lot policy to accommodate a second vehicle per lot number. The CM mentioned that the resident has offered to keep only one vehicle in the RV lot. There was no second to the motion.

Director Catherine made a motion to deny the request to waive the RV size restriction. Treasurer Nagel seconded the motion. Vote: 4 (yes) – 0 (no).

A resident in attendance mentioned that about a month ago there was evidence that some ritualistic activities are reoccurring in the woods near the Godolphin path. Unlike the last time when an animal was burnt, this time the dead animal had not been burnt. The police were called and everyone should be aware this has occurred again.

Vice President Carroll asked if we could get increased patrols by the police. The CM mentioned that when all incidences are reported to the police the patrol officers are informed so that they are aware of problem areas. It was mentioned that kids playing with fire in the pool parking lot was reported to the police but perhaps the fire department should have been called instead.

Director Catherine mentioned there has been increased tagging activity around the Springfield Mall with the letters BBC. The CM mentioned we have increased tagging in our community as well. The LeMoyne tot lot also has some letters spray painted on it.

President Dick informed the Board that he has been in contact with the representative at Dominion to fix whatever lights are still a problem in the NCA community. The work will be done in three phases. Good lighting should make a difference in vandalism in the community.

Director Catherine made a motion to adjourn the meeting at 8:55 pm. Treasurer Nagel seconded the motion. Vote: 4 (yes) – 0 (no).

Squirrel Trails in Newington Station!

By John Morton

With all our trees, our community is a great place for a bird feeder. We have 23 different species regularly at ours. Another 10 show up occasionally. A spectacular one is the Pileated Woodpecker. Bigger than a crow, with a red flaming red top notch, it's almost identical to the recently thought to be extinct ivory billed. In addition to bird seed, add suet to attract woodpeckers. Go whole hog and add thistle seed for gold finches.

The problem: SQUIRRELS THINK BIRD SEED IS HAUTE CUISINE . A squirrel proof pole, (Wild Bird Store in Burke), keeps them out of the feeder. But birds spill so much seed; we have 6 to 8 squirrels eating seed on the ground. They come from the woods, under the shrubs, to the feeder, where they have worn two inch wide trails in the grass. Also, there's a weird deer that eats the bird seed!

CORRECTION NOTICE

TO ALL HOMEOWNERS:

I recently sent the Annual Meeting letter to all homeowner's. After the letters had been issued, I found three instances where I did not change '2006' to '2007'.

The letter should have been dated July 10, 2007. The regular meeting starts at 7:30 P.M. on August 9, 2007, and the next monthly Board meeting is Wednesday, August 1, 2007.

I apologize for any confusion this error may have caused.

Thank you,

Lori Randall,
NCA Community Manager

Computer Problems? Network Got You Down? We Make House Calls



- Sales
- Repairs
- Upgrades
- Virus Protection
- Spyware Removal
- Secure Wireless Networking
- New Purchase Recommendations
- Network Design and Management
- VPN and Other Telecommuting Options

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When You Mention
This Advertisement

* Applies to New Customers Only

National Night Out Picnic

Tuesday, August 7, 2007

6:00 pm

at

NCA Pool



Free burgers, hot dogs and drinks

Participants are asked to bring a dish to share.
Sign up sheet is at the pool's guard house.

*Sponsored by the NCA Board of Directors and
Recreation Committee.*



POOL PARKING LOT POLICIES AND PROCEDURES REMINDER

The new term for assigned spaces will run from October 1 through September 30. In order to ensure fair application for use of the fenced enclosure and the additional 20 non-fenced spaces, anyone interested in placing their boats, campers, or trailers at the pool parking lot must submit an application. One application will be accepted per property. All owners are eligible or they may assign that eligibility to the current resident. Documentation that shows proof of ownership of the designated vehicle in the name and address of the applicant will be required. All vehicles must fit entirely into the parking space assigned. No commercial vehicles or vehicles in excess of 10,000 pounds will be allowed. All vehicles must conform to the current NCA parking policies including current government required licenses and stickers and being in good running condition. Watercraft must have current stickers required for watercraft operation.

THIS APPLICATION PROCESS IS REQUIRED EVEN FOR THOSE INDIVIDUALS WHO ALREADY HAVE A VEHICLE OR TRAILER PARKED IN THE POOL PARKING LOT, BOTH INSIDE AND OUTSIDE THE FENCED ENCLOSURE. All spaces both inside and outside the fence will be assigned by a lottery held during the first business week of the month prior to the beginning of the term. Spaces will be assigned in the order drawn. If there are more applications than spaces, these will be designated alternates based on the order drawn. There will be a \$50 service fee for all vehicles assigned to a space inside the fenced enclosure. If an assigned space is not being used, the space will be forfeited and reassigned. For all interested persons, an application (see page 10) is included in this newsletter that needs to be returned to the community office by September 1, 2007.

**NEWINGTON COMMUNITY ASSOCIATION
POOL LOT PARKING – APPLICATION FOR 10/1/07 THROUGH 9/30/08
\$10 Non-refundable Fee**

Date: _____

CHECK ONE:

_____ I would like to apply for a space inside the pool parking lot fenced enclosure. I understand there will be a \$50 service fee if I am awarded one.

_____ I would like to apply for a space outside the pool parking lot fenced enclosure.

Lot Number: _____

Name: _____

Address: _____

Telephone Number: Home _____ Cell _____
Work _____

VEHICLE DESCRIPTION:

Type of Vehicle: _____ Color: _____

Manufacturer: _____ Make: _____

Vehicle License Number and Vehicle ID Number (including State): _____

Trailer License Number (including State): _____

Transfer of Use: I assign the use of the NCA Pool Parking Lot to the resident occupant of my lot.

Owner's Signature Date

Instructions:

Complete this form.

Enclose a check payable to NCA for \$10 for the application.

Enclose copies of documents that show proof of ownership of vehicle.

Ensure your vehicle is in good running condition and has all current tags, licenses, and stickers.

This form must be received by **September 1, 2007** to:

NCA
P.O. Box 351
Springfield, VA 22150

I have read the NCA Pool Lot Parking Policies and Procedures and agree to abide by them.

Signature Date

For Office Use: Date received _____ Check # _____ Proof of Ownership (Y/N)
Vehicle Qualified (Y/N) _____ Space Assignment _____

NEWINGTON COMMUNITY ASSOCIATION

*** At Newington Station ***

P.O. Box 351, Springfield, VA 22150
703-455-3606; www.newingtoncommunity.org

EXTERIOR PROJECT REQUEST FORM

Submit form for any exterior addition, alteration, modification or change

Name: _____ Date: _____
Address: _____
Property Address: _____ Lot #: _____
Telephone #: Home: _____ Work: _____ Cell: _____
Owner's Signature (or authorized agent): _____

Type of Project (check one)

Painting Project:

What is to be painted? _____
Type/brand name/color of paint (include paint chart/sample) _____

Painting Shutters:

Brand and color (provide paint chart/sample) _____

Replacing Shutters:

Color: _____
Style: Straight-top louver, Arch-top louver, or Solid panel? Circle One.

Roof/Shingle Projects:

Brand name & color of shingles: _____

Deck Projects: Neighbors must be informed. Provide plans that will be submitted for Fairfax County building permit.

Fence or Shed (description/size): _____

Other:

Description of Project:

Please provide a picture, prepare a sketch or narrative description (with dimensions) of the project. Indicate what materials will be used and where the project will be located on the property. If necessary, include a site plan with home location and indicate where the alteration will be located on the property.

Estimated Start Date: _____ Estimated Completion Date: _____

Consult NCA Architectural Guidelines for existing policies. Applicant is solely responsible for obtaining Fairfax County building permits.

Please mail this request to the above address. Enclose a stamped, self-addressed envelope. A copy of this request will be **returned to you within 30 days** of NCA receiving this form. Wait for a reply before buying materials or starting any project.

----- office use only -----

ARCHITECTURAL REVIEW ACTION

Advisory Committee:

Date received: _____
Date of action: _____
Holding for additional info.: _____
Forwarded date: _____
Recommendation: _____
Chairperson: _____

Control Committee:

Date received: _____
Date of action: _____
Date returned: _____

Request is:

Approved/Disapproved*

Board Action:

(NCA Board President) (date)

(NCA Board Vice Pres.) (date)

(NCA Board Secretary) (date)

*Comments: _____

August 2007

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	POOL HOURS
			1 Yard Debris pickup* 7:00 pm NCA Board Meeting (Pool House)	2	3 Trash and bulk pickup	4	<u>August:</u> 11 am to 8 pm
5	6	7 Trash & recycling pickup	8 Yard Debris pickup* 6:00pm NNO Picnic (Pool)	9 7:30 pm NCA Annual Meeting (Pohick Church)	10 Trash and bulk pickup	11	
12	13	14 Trash & recycling pickup	15 Yard Debris pickup*	16	17 Trash and bulk pickup	18	
19	20	21 Trash & recycling pickup	22 Yard Debris pickup*	23	24 Trash and bulk pickup	25	
26	27	28 Trash & recycling pickup	29	30 Saratoga Open House (time TBD) ¹	31 Key Middle School Orientation (time TBD) ¹ 8:30 am Lee High School Orientation ¹		

* For Single Family Homes Only

¹ Information about new student orientations for Saratoga Elementary, Key Middle School and Lee High School will be mailed home shortly.