

NEWINGTON COMMUNITY ASSOCIATION
BOARD OF DIRECTORS' MEETING – April 3, 2013
Minutes of the Meeting – NCA Pool House Meeting Room

At 7:02 pm President Jernigan called the meeting to order. Board members present were President Sarah Jernigan, Vice President Mike Smith, Secretary Beth Rodriguez, Treasurer Louise Whitt and Director Matt Reid.

APPROVAL OF MINUTES

Treasurer Whitt felt one of the votes was not accurate. Secretary Rodriguez made a motion to accept the minutes with an amendment. Treasurer Whitt seconded the motion. Vote: 4 yes. Director Reid was not in attendance for this vote.

COMMUNITY FORUM

Vice President Smith stated two more former residents commented on how good the neighborhood looks.

Secretary Rodriguez shared information she had on a new Virginia law regarding illegal boarding homes that goes into effect on July 1st. An article will be put in the next newsletter.

A resident shared information he had from the most recent West Springfield Citizens Advisory Committee Meeting.

The Community Manager read a response to the Board from a resident who was charged \$50 for a trash violation.

COMMITTEE/BUSINESS REPORTS

Treasurers Report, Louise Whitt

Treasurer Whitt stated the 2014 budget needs to be started and they are looking for residents interested in participating in the budget committee. An article will be in the next newsletter.

Planning and Development, Lou Tobat

Lou updated the board on the pending Rolling Road Committee meeting at Saratoga in April and there was some discussion about all the industrial construction progress on Loisdale and Backlick Roads.

Community Manager (CM) Report, Lori Randall

General

- *NCA Vehicle Tickets: 1*
- *Disclosure inspection(s): 8361 Luce Court, 7744 Lemoyne, 8483 Kitchener*
- *Exterior Project Requests: 0*
- *Contacted second playground company. Based on a meeting this morning, we should be able to get three new swing sets with our \$10,000 budget. CM should have a proposal next week.*
- *Working on diagramming all planned trees and shrubs for ease in replacement.*
- *Quote to remove five pines at entrance to Delong \$3350 plus \$850 to grind low for replanting.*

Resident Complaints/Issues/Comments

- *Reporting of various architectural and parking issues from different residents.*
- *Street light out on Marconi*
- *Tree on Moline split*
- *Thank you for holiday parties. They really enjoy them and bring the community closer together.*

Additionally, the annual egg hunt is scheduled for Saturday, April 6.

The CM received a reimbursement check from our insurance company for a portion of the legal fees incurred when a resident started a lawsuit in small claims court about a tree.

The RFP for more path work went out and responses are due April 10th.

GENERAL BUSINESS – Old
N/A

GENERAL BUSINESS – New

Detailed Delinquency Process – President Jernigan stated NCA couldn't hold the collection's attorney to a standard of performance when a standard had not been adopted and presented to them. The board reviewed the existing outline for how collections should be handled and what is expected in the process. The CM will redraft the document for next month's meeting.

The Board discussed how they want to proceed next month. Director Reid made a motion to invite the collection's attorney to the next meeting to try and clarify any uncertainties the board members may have. There was no second. Motion failed. The CM will copy next month's status report for the board to ascertain if they have been more aggressive in collecting delinquent assessments. President Jernigan wants the discussion on this subject capped at forty five minutes.

The Board adjourned at 8:45 pm.